

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE, SONITPUR  
AT TEZPUR**

No. DJ(S) 2571 Dated, Tezpur, the 27/09/2018

**NOTICE INVITING TENDER**  
**(FOR AC GAS REFILLING AND SERVICING)**

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered firms for **AC Gas Refilling and Servicing**, for the establishment of the District and Sessions Judge, Sonitpur, Tezpur, for the year 2018 - 2019 as per specification given with the Notice.

**GENERAL TERMS & CONDITIONS**

1. The sealed envelope containing quotation shall be marked as "Tender for AC Gas Refilling and Servicing " and the following documents must be annexed with the quotation.

- a) Copy of PAN Card.
- b) Up to date copy of G.S.T Registration certificate.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / informations, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the office of **the District and Sessions Judge, Sonitpur, Tezpur**, during office hours on working days.

2. The rates approved by the Committee constituted for the selection of bidder, shall be valid for the period of one year from the date of approval letter of this establishment. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.

3. Payments shall be made after satisfactory execution of the order in satisfactory condition on bill basis. The decision of the District and Sessions Judge, Sonitpur, Tezpur, towards satisfaction of work performed shall be final. Payment of the material supplied under work order will be paid on receipt of complete consignment and completion of work on production of following:

- Invoice in triplicate,
- Delivery Challan duly signed by the consignee.

4. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
5. The District and Sessions Judge, Sonitpur, Tezpur, is not bound to accept the lowest Tender.
6. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right, to award the work to one or more bidders.
7. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to terminate the work order at any time by giving intimation in writing without assigning any reason.
8. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to terminate the supply order by giving intimation to the supplier/contractor.

The sealed quotations should reach the undersigned on or before **5th of May, 2018** & no quotation/tender will be received thereafter. The tenders shall be opened in the office of the District and Sessions Judge, Sonitpur, Tezpur, on **7th of May, 2018** at **4.30 PM**.

9. The decision of the District and Sessions Judge, Sonitpur, Tezpur, in all respect shall be final and binding on all.

Enclosed: List of Items

By Order

  
(Sheristadar)

O/o the District and Sessions Judge,  
Sonitpur :: Tezpur

## List of Requirements

Sl. No.	Particulars of item	Unit	Rate Inclusive of GST	Rate exclusive of GST
1	AC Gas Refiling	Per AC		
2	Servicing	Per AC		