

**MONTHLY MEETING OF THE OFFICERS & STAFF OF THE ESTABLISHMENT OF THE CHIEF JUDICIAL MAGISTRATE, TEZPUR, DATED 18/05/2017**

(As per order no. 24 dated 24/04/2013 of the Gauhati High Court)

In pursuant of the order dated 24/04/2013 of the Hon'ble Gauhati High Court, a monthly meeting was held in the Court of Ms. B. Khakhlary, Judicial Magistrate First Class, Tezpur amongst the staff of the establishment of the Chief Judicial Magistrate, Tezpur and the Judicial officers presided by the learned Chief Judicial Magistrate, Mrs. R. Das on 18/05/2017 at 4:30 P.M. The meeting highlighted mainly upon,-

- **Discussion regarding the notification no. HC.VII-37/2017/2214/A dated 12.05.2017 and letter No. ASLSA-114/2010/Pt-1/960 dated 26.04.2017.**
- **Fixing of cases and preparation for the Lok Adalat to be held on 08.07.2017.**
- **Fixing of M.V Act cases on every 3<sup>rd</sup> Saturday of every month.**
- **To divide cases category wise for fast tracking of matters relating to crime against women, children, differently abled persons, senior citizens, marginalised sections of the society.**
- **Miscellaneous issues.**

In the meeting the B/A's were directed to prepare monthly statement of UTPs as per the " Proforma for the information in respect of UTPs" in compliance to the letter No. ASLSA-114/2010 Pt-1/960 dated 26.04.2017 every month. G.R Asstt. were directed to work in coordination with the staff of the court in preparing the monthly statement of UTPs.

B/A's were further directed to identify and divide the cases category wise for expeditious disposal of cases pertaining to women, children, marginalised segments, senior citizens and differently abled persons.

B/A's were directed to identify the compoundable cases and fix them for the Lok Adalat to be held on 08.07.2017 and to take steps well in advance.

It was resolved that the cases under the M.V Act will be fixed on every 3<sup>rd</sup> saturday of every month for speedy disposal along side regular cases. B/A's were directed to take steps accordingly.

The copyist attached to the various Courts were directed to prepare the copies to be furnished in the cases on or before the date fixed. B/A's were directed not to commit cases without bail bond if the accused is already on Court bail and to take necessary steps to trace out the same or any steps suitable.

The staff were directed to follow up resolutions taken on earlier meetings for proper functioning of the Court.

The learned C.J.M., Sonitpur informed that as per the resolution taken on the last monthly meeting the process of purchasing anti-virus and U.P.S for the computers provided to the stenographers of different Courts is going on.

In the meeting resolution was taken to look for some other suitable room/place for keeping case record of disposed of cases as there is no more space available in the record room for keeping case records. It is resolved to apprise the Hon'ble District Judge, Sonitpur in this regard.



(R. Das)

Chief Judicial Magistrate,

Sonitpur, Tezpur



(K.K. Sharma,)

Addl. C.J.M. Sonitpur, Tezpur



(J. Sarma)

S.D.J.M.(S), Tezpur



(P. Chakravarty)

J.M.F.C, Tezpur



(A. Begum)

Munsiff No.1 cum, J.M.F.C, Tezpur



(B. Khakhlary)

J.M.F.C, Tezpur

Memo No.CJM(S) 1400-1492 Dated, Tezpur, the 8th June,, 2017

Copy forwarded to:-

- (1) The District & Sessions Judge, Sonitpur, Tezpur for favour of kind information.
- ✓ (2) The System Officer, Sonitpur District Judiciary. He is directed to upload the resolution in the official website.
- (3) Office file.



(R. Das)

**Chief Judicial Magistrate  
Sonitpur, Tezpur**