

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE, SONITPUR
AT TEZPUR**

No. DJ(S) 2525 Dated, Tezpur, the 06 / 07 / 2020

ORDER

In compliance to the Notification No. 46, dated 2nd July 2020 of Hon'ble Gauhati High Court, Guwahati, a COVID-19 response team has been constituted, comprising of the following members -

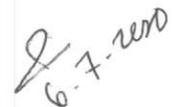
1. Sri Sajid Ahmed, Head Asstt, (Contact No. 9401141401)
O/o the District & Sessions Judge, Sonitpur, Tezpur.
2. Sri Dhruva Jyoti Bora, Systems Officer, (Contact No. 9957841885)
O/o the District & Sessions Judge, Sonitpur, Tezpur.
3. Sri Dhireswar Baishya, Head Asstt., (Contact No. 9435381636)
O/o the Chief Judicial Magistrate, Sonitpur, Tezpur.
4. Sri Bhupen Saikia, Supervisory Asstt., (Contact No. 9854460132)
O/o the District & Sessions Judge, Sonitpur, Tezpur.
5. Sri Subhash Sah, Upper Division Asstt., (Contact No. 9435381651)
O/o the Chief Judicial Magistrate, Sonitpur, Tezpur.
6. Sri Sazidur Rahman, Upper Division Asstt., (Contact No. 8638742164)
O/o the District Legal Services Authority, Sonitpur, Tezpur.
7. Sri Rupankar Goswami, Upper Division Asstt., (Contact No. 9678851959)
O/o the Motor Accident Claims Tribunal, Sonitpur, Tezpur.
8. Sri Aminul Raja Khan, MPW, (Contact No. 7002295712)
Medical Unit, Tezpur Judicial Court Complex.

The above team shall coordinate with the Health Department in case of any necessity, in consultation with the District and Sessions Judge, Sonitpur, Tezpur. Further, the team constituted above is hereby directed to comply with the guidelines, promulgated vide aforementioned Notification, as appended below -

- i. Every employee shall inform the Sheristadar or Head Assistant ("HA") or Upper Division Assistant ("UDA"), as the case may be, of the concerned Court, if the residential area where he is residing is declared a "Containment Zone".
- ii. The employee residing within the "Containment Zone" shall not enter the concerned Court complex. Such employee would be derostered from duty.

- iii. The employees are expected to inform if any tenant, neighbor, landlord or family member living in the same house/building of the employee has tested positive for COVID -19.
- iv. The employee shall also inform the concerned Sheristadar or HA or UDA forthwith if he/she is suffering from fever, running nose, sore throat, cough, headache, diarrhea, breathing difficulty, loss of smell and taste and vomiting etc. The Sheristadar or HA or UDA shall percolate to the District Judge, Special Judge, Principal Judge, Member, Presiding Officer, CJM of SDJM(M), as the case may be, the information which he receives from the concerned employee.
- v. The Sheristadar or HA or UDA shall ensure that all the employees wear face-mask; and use sanitizer, and wash their hands frequently. The Sheristadar or HA or UDA shall further ensure that all the employees maintain physical distance, and any sort of unwanted gathering shall be strictly avoided.
- vi. Chewing tobacco, gutkha, paan, tamul etc. and spitting is strictly prohibited in the High Court premises. The Sheristadar or HA or UDA shall monitor that no employee or visitor spits in the said premises, and he shall report if any objectionable activity is reported. In case any employee indulges in any such act, it shall invite disciplinary action.
- vii. The Sheristadar or HA or UDA shall ensure that physical distance of at least 6 (six) feet is maintained by the litigants or advocate's clerks while queuing at the Filing counter. He shall further ensure that such persons wear face-mask properly while queuing. In case a person appears without mask his request be not entertained.
- viii. The Sheristadar or HA or UDA shall identify two (02) employees who are acquainted with the files are relevant information of every Court.
- ix. The Sheristadar or HA or UDA shall allot duty to the peon/attender in such a way that the particular peon will attend only to a specified part of the Court.

Inform accordingly.


6.7.2020

(I. Barman)
District and Sessions Judge,
Sonitpur, Tezpur