



OFFICE OF THE
DISTRICT LEGAL SERVICES AUTHORITY, BISWANATH.

Address: Tezpur Court Complex., Tezpur, PIN: 784001

E-Mail: dlsasonitpur@gmail.com

Contact No: 03712-232170



SHORT NOTICE INVITING QUOTATIONS

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered firms for supply of Hoardings for the establishment of the District Legal Services Authority, Biswanath, as per specification given with the notice.

Particulars of the item :

Sl. No.	Particulars	Requirement	Rates	Type of material
1.	Hoarding. (16 ft x 08 ft)	2 Nos.	Rate per Sq. ft.	Needs to be specified, including necessary installation

GENERAL TERMS & CONDITIONS

1. The sealed envelope containing quotation shall be marked as "Quotation for Supply of Hoardings" along with copy of PAN Card, GST Registration certificate & Trade License.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference in this regard. The Quotation shall also mention the firm's contact details clearly.

The sealed quotation should be submitted to the Office of District Legal Services Authority, Biswanath at Tezpur, during office hours on working days on or before 16th of March, 2019 at 4.30 PM.

2. The rates approved by the Committee constituted for the selection of bidder, shall be valid for the said item. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account. The bidder shall provide free delivery of the said item.
3. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the undersigned, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material.
4. The undersigned, reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.

5. The undersigned is not bound to accept the lowest tender.
6. The undersigned reserves the right, to award the work to one or more bidders. No communication shall be made in this regard except the selected firm/tenderer/bidder.
7. The undersigned, reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.
8. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The undersigned reserves the right to terminate the supply order by giving intimation to the supplier/contractor.

The sealed quotations should reach the undersigned on or before 16th of March, 2019 (Saturday) and no quotation/tender will be received thereafter. The tenders shall be opened in the office of the District Legal Services Authority, Biswanath at Tezpur, on 18th of March, 2019 at 4.00 PM.

9. The proprietor or the representative of the intending firm may be present before the undersigned at the scheduled date and time of opening the Quotations. Those who do not attend the opening of the quotations, shall have no rights to any objection, later on, although their tender will also be opened and may be accepted, if found suitable.
10. Decision of the undersigned in all respect shall be final and binding on all.

Memo No. DLSA(BN) 066-69 Dated, Tezpur, the 02/03/2019

Copy forwarded to:

1. The Secretary, District Legal Services Authority, Biswanath at Tezpur.
2. The System Officer, Sonitpur District Judiciary, for uploading in the District Judiciary website, immediately.
3. Notice Board.
4. Office File.




Chairman,
District Legal Services Authority,
Biswanath.

02/03/19